

June 05, 2020

Asst. Vice President, Listing Deptt. National Stock Exchange of India Ltd., Exchange Plaza, Plot C/1, G Block Bandra Kurla Complex, Bandra (E), MUMBAI - 400 051 Scrip Code: HEROMOTOCO The Secretary, **BSE Limited** 25th Floor, Phiroze Jeejeebhoy Towers, Dalal Street, MUMBAI - 400 001 Scrip Code: 500182

- Sub : Disclosure under Regulation 30 of the SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015
- Re : Reminder letter /e-mail to shareholders for claiming dividend/ transfer of shares to Investor Education and Protection Fund (IEPF) Authority

Dear Sirs,

Please find enclosed a specimen of the reminder letter/e-mail dated June 05, 2020 being sent to the relevant shareholders, whose email addresses are registered in the Company's records, for whom the dividend remains unpaid/ unclaimed for seven or more consecutive years and whose shares are liable to be transferred to the IEPF authority as per Section 124(6) of the Companies Act, 2013 read with Investor Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016, as amended from time to time.

Kindly note that the Company will also dispatch the physical letters to the registered address of such shareholders, whose email addresses are not registered with the Company, once the situation created by the countrywide outbreak of the pandemic COVID-19, is normalized.

This is submitted for your information and records.

Thanking you,

For Hero MotoCorp Ltd.

(Neerja Sharma) Company Secretary & Chief Compliance Officer

Encl.: as above

Hero MotoCorp Ltd.

Regd. Office: The Grand Plaza, Plot No. 2, Nelson Mandela Road, Vasant Kunj, Phase II, New Delhi – 110070, India Tel. +91-11-46044220, Fax +91 11 46044399 HeroMotocorp.com CIN: L35911DL1984PLC017354 PAN: AAACH0812J



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R/HML/DIVUNPD/20122013/

Date: June 05, 2020

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Name of Shareholder: Address of Shareholder:

SUB: <u>Reminder to Claim unpaid / unclaimed dividend for year 2012-13 of Hero</u> <u>MotoCorp Ltd. / Transfer of shares to IEPF Authority</u>

Dear Shareholder,

REF: FOLIO/DPID/CLIENT ID:

We observe from our records that following dividend warrant(s) issued in your favor have not been en-cashed by you and that the same are due for transfer during the year 2020 to Investor Education and Protection Fund (IEPF) established by the Central Government:

Sl. NO	Year/dividend	Date of declaration	Due date for Transfer to IEPF	Warrant No.	Amount (Rs.)
1.	2012-13 (Final)	11.09.2013	12.10.2020		

As you may be aware, as per Section 124(5) of the Companies Act, 2013, any money transferred to the Unpaid Dividend Account of the Company pursuant to this Section, which remains unpaid or unclaimed for a period of seven years from the date of such transfer shall be transferred by the Company to the IEPF.

Further, pursuant to the provisions of Section 124(6) of the Companies Act, 2013 read with the Investors Education and Protection Fund Authority (Accounting, Audit, Transfer and Refund) Rules, 2016 (the 'Rules') notified by the Ministry of Corporate Affairs effective September 7, 2016 (as amended from time to time), all shares in respect to which dividend remained unclaimed for seven consecutive years or more shall also be transferred to the Demat Account of IEPF Authority on the respective due date.

We request you to claim your dividend(s) immediately, failing which the Company will have to transfer your unpaid/unclaimed dividend amount to the IEPF and **subsequently will also transfer the eligible shares to the Demat Account of IEPF Authority on the respective due date.** To claim your unclaimed/unpaid dividend(s) please submit:

- i. The original time-barred Dividend Warrant(s), if lying with you <u>or</u> duly executed Indemnity Bond' as per the format enclosed, in case you have lost/misplaced the original Dividend Warrant(s), along with
- ii. Self-attested copy of PAN Card
- iii. Self-attested copy of registered address proof
- iv. Bank statement for encashment of any previous dividend received (only where original time-barred dividend warrant is not submitted)
- v. Cancelled Cheque

to M/s. KFin Technologies Private Limited, Company's Registrar & Transfer Agent (RTA), at Selenium, Tower-B, Plot 31-32, Financial District, Nanakramguda, Serilingampally Mandal, Hyderabad – 500032, India to enable us to transfer the amount to your Bank account lying unclaimed/ unpaid against your name.

The Company regularly uploads on its website and also on the website of the Ministry of Corporate Affairs, Government of India, full details of such unpaid or unclaimed dividends.

We request you to treat this matter on priority and respond immediately. Please ensure that your response reaches us latest by 01.09.2020. Please note that post the cut-off date mentioned above, the Company will initiate the process of transfer of funds and relevant/ eligible shares to IEPF. Hence any request received after this date will not be entertained.

Lastly, Members are advised to register their email id and ECS mandate with the RTA/ DP and also to consider converting their physical holding to dematerialized form to eliminate risks associated with physical shares and for ease of holding. Members can write to the Company's RTA in this regard.

For Hero MotoCorp Ltd.

Sd/-Neerja Sharma Company Secretary & Chief Compliance Officer

Encl.: as above

Law provides voting rights to all shareholders proportionate to their holding in the Company. Hero encourages shareholders to exercise their voting rights and actively participate in decision making process

Dear Sir/Madam,

This is to certify that I/ We have lost/ misplaced/ not received dividend warrant of _____as per details given below:

Folio No.	Warrant No.	Dividend Due on	Dividend Amount (Rs.)

I/ we hereby request you to please issue me/ us a duplicate against the above said dividend warrant.

I/ we am/ are or was/ were the legal owner(s) of the shares during the period______ to _____ for which the request for duplicate warrant is being made.

I/we have not changed, pledged, created any lien or any sort of encumbrance or otherwise dealt in so as to create any adverse claim upon the amount of the dividend warrant, by way of sale/transfer of related shares or otherwise.

Further, I/we hereby agree to indemnify the Company in the manner herein after stated:

Now it is hereby agreed that in consideration of issuing a duplicate dividend warrant for the said amount I/we hereby covenant, at all times hereafter and from time to time, to save, defend and keep indemnified the company and their estates and effects from and against allocations, costs, suits, legal proceedings accounts, claims, demands, losses, charges, expenses and liabilities, of whatsoever nature which the company or its officer may sustain or incur by reason of such issue of duplicate dividend warrant and also from and against any action which may be brought against the company or any or its representative by anybody claiming the interest accrued thereon and from and against all damages, costs, charges, expenses which the company may incur in respect thereof or otherwise in relation to the premises.

I/we hereby undertake to return and deliver such duplicate dividend warrant to the company on demand by the company and with or without such demand to produce and/or return the original dividend warrant received at their own cost as the company shall require for the recovery thereof or otherwise in relation to the premises.

In witness whereof I/we hereto have hereunto set and subscribed our respective hand at

day of						
(Place)	(Date)	(Month)	(Year)			

SIGNATURE OF THE SHAREHOLDER Name: Address:

1.

Signature of Witness

Name:

Address:

2.

Signature of Witness Name: Address: